



SOUTH CENTRAL RAILWAY
मुख्यालय/Headquarters Office
कार्मिकविभाग/Personnel Department
सिकंदराबाद/Secunderabad.

सं.दमरे/का/प्र.का SCR/P-HQ/235 (a)/EC/CI/2022

Date: 28.03.2024

NOTIFICATION

Sub.: Filling up of vacancies of Commercial Inspectors in level -6 of 7th CPC pay matrix in Headquarters Commercial Department.

1. It is proposed to fill up 04 posts of Commercial Inspectors in Level -6 of 07th CPC pay matrix at Headquarters Commercial Department on tenure basis.
2. Applications are invited in the proforma enclosed as **Annexure-I** from the eligible volunteers of Commercial Department working in the cadres of Commercial Inspectors, Commercial Supervisors, Commercial Clerks and ECRC who are in Level 06 of 7th CPC pay matrix as per the eligibility criteria. The volunteers who desire to apply for the above mentioned post of Inspector (Comml.) should work in same Level i.e, in Level-06. The maximum age limit should not be more than 55 years, which will be reckoned as on date of notification. The employees working in higher level are not eligible to apply.
3. The applicants should have adequate knowledge of all Commercial activities/ functions. They should have good presentation skills, working knowledge of Computers and analytical skills. Their field of experience at Booking Office/ Parcel Office/ Goods Shed or as an Inspector will be given due consideration. Possession of additional qualifications such as LAW, MBA is desirable.
4. The employee posted as Inspector (Comml.) with the following conditions:
 - a) The tenure of the post in PCCM office will be 05 years maximum. Approval of CCM/PS and concerned HOD will be mandatory for extension of tenure beyond 05 years with justification.
 - b) The lien of the employee will be maintained in his/her parent division and cadre.
 - c) **Employee should work 06 days a week and also attend office in case of any emergencies as and when called upon.**
 - d) Employee will be repatriated to their parent division before 06 months of his/her superannuation.
 - e) Employee is liable to repatriate to his parent division on administrative grounds or due to unsatisfactory work or if promoted in his parent cadre for shouldering higher responsibility during the tenure in PCCMs office.
 - f) They will continue to be governed by IREM & IREC.
5. The applications should be routed through the controlling officers to the respective Personnel Officers at Hqrs/Division/ Unit level on or before **30.04.2024** along with DAR/SPE/Vig., clearance. Sr.DPO's are requested to forward all such applications received in one bunch duly certifying the service particulars to reach APO/Traffic, PCPO/O/SC by **15.5.2024**. Applications received from the employees directly at PCPO's Office without certification by the concerned Personnel officers will be rejected. The applicants may visit web site www.scr.indianrailways.gov.in for notification & application form.

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6. Applications received after due date will not be entertained under any circumstances.

**Digitally Signed by Sk Peer
Babu
Date: 28-03-2024 12:51:00
Reason: Approved**

सहायक कार्मिक अधिकारी/यातायात/APO/Traffic
प्रधान मुख्य कार्मिक अधिकारी /for PCPO

Copy to:

PCCM/SC, SDGM/V/SC, CCM/PS, CCM/Cl&Catg & Dy.CCM/G: for kind information.

Sr.DPO/SC, HYB, GTL, BZA, GNT & NED,

Sr. DCM/SC, HYB, BZA, GTL, GNT & NED

GS/SCRES, SCR MU, AISCSTREA, AIOBCREA

Dy.CPO/IR for kind information and arrange to place the notification on SCR website

APPLICATION FOR THE POST OF COMMERCIAL INSPECTOR IN LEVEL- 06 OF 07th CPC PAY
MATRIX IN HEADQUARTERS COMMERCIAL DEPARTMENT

S.No	Particulars	
1.	Name (in Block letters)	
2.	Father's/Husband's Name (in Block letters)	
3.	i) Present Designation & Grade Pay, Level ii) Division & Station	
4.	Present Pay and Level	
5.	i) Date of Birth ii) Date of Appointment iii) Post to which appointed	
6.	Age as on 28.3.2024	
7.	i)P.F. No. ii)HRMS ID	
8.	DOE into the present level [Substantive]	
9.	Whether Regular/Ad-hoc/ Deputation/MACP	
10.	Educational Qualifications: a) Academic b) Technical c) Professional	
11.	Working knowledge in Computers (Details there of – certificates if any to be enclosed)	
12.	Details of service since appointment	
13.	Field experience at Booking Office/Parcel Office/Goods Shed or as Inspector	
14.	Whether belong to SC/ST/UR	
15.	Whether undergoing any penalty, if any, the details may be furnished	
16.	Reasons to work in Headquarters	
17.	Phone No.	

I declare that the particulars furnished above are correct and true, I am liable for departmental action if the same are found to be false or fabricated.

Date:

Station:

Signature of the employee

South Central Railway

No:

Office

Date:

Ref: PCPO/SC's letter No. SCR/P-HQ/235(a)/EC/CI/2022, dated: 28.3.2024

Forwarded to the APO/Traffic, office of the Principal Chief Personnel Officer, IV Floor, Rail Nilayam, South Central Railway, Secunderabad. The particulars of the above named employee against S.No.1 to 15 are verified and found correct.

Certified that there are no DAR/Vig./SPE cases against Shri.....

Signature of the Controlling Officer
Name
Designation
Station & Date

The service particulars are verified from Service Register and found correct.

Office Seal:

Signature of the Personnel Officer

